

ADMINISTRATION

- i. The administration of the Sanketika Alumni shall rest in Committee consisting of President, General Secretary, Treasurer; founder members shall be the Ex-officio member of the Association. In Charge Principal of the College shall be an Ex-officio member of the Alumni Committee.
- ii. If any vacancy arises in any post on account of resignation, death etc., the Sanketika alumni may nominate any person to such post from among the members of the alumni Committee. Such nominated persons shall hold office till the next election.
- iii. If an Sanketika Alumni Member is absent from three consecutive meetings of the Alumni Committee, without prior notice, he / she shall cease to be a member of the Alumni Committee.
- iv. If any member fails to pay the annual subscription fees with in that year (on or before the end of the academic year, ie. 30th March) after the same has fallen due shall cease to be member of the Sanketika Alumni and the General Secretary shall remove the name of such defaulter from the register of members.
- v. The Sanketika Alumni shall have the power to expel a member for willful disregard to the Sanketika Alumni rules or misconduct, on provided the member concerned gives an acceptable explanation for his / her misconduct.

POWER DELEGATION

- i. The affairs of the Sanketika Alumni shall be managed by the Committee members and Ex-Offico.
- ii. General Secretary, Ex-Offico and the President and at least two other members of the Sanketika Alumni shall be from amongst the members who are residents of the city.
- iii. The Sanketika Alumni shall have the power to incur expenditure necessary to carry out the aims of the Association by the guidance of Ex-Offico & vice principal.
- iv. The Sanketika Alumni shall have the power to frame By-laws consistent with the aims and objectives of the Alumni.
- v. The provisional Bylaws shall be placed before the next alumni meeting for ratification.
- vi. The Alumni Sanketika Alumni shall have power to consider all communications addressed. The Sanketika alumni shall be in charge of and protect the properties of the Association.
- vii. A member of any committee of the Board may resign at any time by tendering his or her resignation in writing to the President. The Executive Committee may, at any time, remove any member from a committee.
- viii. The Sanketika alumni shall prepare and submit annual reports, including balance sheets, audited accounts / statements of income and expenditure.
- ix. The Sanketika Alumni shall undertake such tasks as will protect the objectives of the association.