

**SANKETIKA VIDYA PARISHAD ENGINEERING COLLEGE
PM PALEM, VISAKHAPATNAM**

Ref: SVPEC-IQAC -Meeting 1/ June / 2023-24

Minutes of the Meeting of IQAC held on 23-06-2023

Venue: IQAC Room

Time: 3.00PM to 4.30PM

Agenda:

- Proposed activities for the Academic Year 2023-24.
- Preparation for submission of documents for NAAC accreditation.
- Students Industrial Training , Professional Bodies Membership etc.,
- Conduct of Various Co-Curricular and Extra Curricular Activities.
- Any other with the permission of the chair.

Members Present

S.No.	Name of the IQAC Members	Designation	Signature
1	Dr.N.C.Anil	Chairman	N.C. Anil
2	Dr. N.Hari Babu	Coordinator	H. Hari Babu
3	Dr. Phanindra Varma	Co-Coordinator	P. Varma
4	Dr. G. Tabitha	Member	G. Tabitha
4	Ms. P.Gayatri	Member	P. Gayatri
5	Ms. A. Bhanu Priya	Member	A. Bhanu Priya
6	Mr. M. Mouli Kumar	Member	M. Mouli Kumar
7	Mr. K. Satish Kumar	Member	K. Satish Kumar
8	Ms. P.T.S.Priya	Member	P. Priya

The IQAC meeting was started with welcome note by IQAC Coordinator. The Coordinator presented the agenda and requested the Chairman-IQAC to start the meeting based on the points of agenda for discussion and the following resolutions are made.

Resolutions:

1. It is proposed to conduct various activities during the academic year 2023-24

For Students:

- Guest Lecturers from reputed Institutions – 2 No.
- Industrial Visits - 2 No.
- Industrial Lectures – 2 No.
- Student workshops/conferences – 2 No.
- Skill development programmes - 2 No.
- NPTEL Swayam Online courses at least 20 students from each department

For Faculty:

- Proposed to Register every faculty at least 1 NPTEL Course
- Membership in Professional Bodies: 1 No every faculty
- 2 FDPs attended by each faculty
- At least 2 FDP Programmes organized by the department
- 2 Guest lecturers for faculty
- 1 National Conference
- 1 International Conference

- At least one Publication from each faculty in Peer reviewed journal
 - Encourage the Faculty to submit the proposals for funded projects.
2. The chairman IQAC nominated the Coordinators for Criteria wise and reviewed the status of NAAC documents for uploading the NAAC portal.
 3. It is also proposed to conduct Technical Fest in the month of December 2023.
 4. Also proposed the Cultural and Sports Fest in the month of February 2024.
The meeting is closed at 4.30 P.M.

Coordinator, IQAC
SVPEC

N.C. Anil
Principal
SVPEC
PRINCIPAL
Sanketika Vidya Parishad
Engineering College
1, Palem, Visakhapatnam-41

**SANKETIKA VIDYA PARISHAD ENGINEERING COLLEGE
PM PALEM, VISAKHAPATNAM**

Ref: SVPEC-IQAC -Meeting 2/ February / 2023-24

Minutes of the Meeting of IQAC held on 12-02-2024

Venue: IQAC Room

Time: 3.00PM to 4.30PM

Agenda:

- Review of proposed activities in the previous meeting
- Submission of application for the Ratification of the faculty
- Submission of an application for recognition under Sections 2(f) and 12B
- Conduct of various co-curricular and extracurricular activities
- Any other with the permission of the chair.

Members Present

S.No.	Name of the IQAC Members	Designation	Signature
1	Dr.N.C.Anil	Chairman	N. C. Anil
2	Dr. N.Hari Babu	Coordinator	H. Hari Babu
3	Dr. Phanindra Varma	Co-Coordinator	P. Varma
4	Dr. G. Tabitha	Member	G. Tabitha
5	Ms. P.Gayatri	Member	P. Gayatri
6	Ms. A. Bhanu Priya	Member	A. Bhanu Priya
7	Mr. M. Mouli Kumar	Member	M. Mouli Kumar
8	Mr. K. Satish Kumar	Member	K. Satish Kumar
9	Ms. P.T.S.Priya	Member	P. T. S. Priya

The IQAC meeting was started with welcome note by IQAC coordinator. The Coordinator presented the agenda and requested the Chairman-IQAC to start the meeting based on the points of agenda for discussion and the following resolutions are made.

Resolutions:

- The chairman IQAC asked the members to collect the data of various activities conducted department wise as mentioned in the previous meeting and submit the date for review.
- The Coordinator explains the Ratification process and the application is in the process of submission.
- The Coordinator stated that the application is submitted for recognition under Sections 2(f) and 12B and which is under process.
- It is proposed to conduct YUVAN 2K24 a Technical, Cultural and Sports Fest in the Month of April 2024
- The Chairman also reviewed the Syllabus coverage, Attendance of the students, Placement activities, Student Mentoring, Journals publication of faculty and students.

The meeting is closed at 4.30 P.M.

Coordinator, IQAC
SVPEC

N. C. Anil
Principal
SVPEC
Sanketika Vidya Parishad
Engineering College
Palem, Visakhapatnam-41