



# SANKETIKA VIDYA PARISHAD ENGINEERING COLLEGE

(Approved by AICTE, New Delhi & Affiliated to Andhra University, Visakhapatnam)

**P M Palem, VISAKHAPATNAM – 530 041**

svpec.principal@svpec.edu.in

w:www.svpec.edu.in

P: (0891) 2781375, Ex -106

## PROFESSIONAL SOCIETIES COORDINATION CELL

CIRCULAR-CUM-AGENDA

Date : 7Aug 2023

PSCC/SVPEC – CIRCULAR: 1/2023-24

From

The Coordinator -PSCC,

PROFESSIONAL SOCIETIES COORDINATION CELL

Sub: General Body Meeting -New Members - Staff & Students ----Reg.,

Respected Sir/Madam/Students,

All the Staff & Students members of the EDC-Committee are hereby informed that there is a meeting with all the designated/positioned staff and students coordinators in the digital class room , the details of which are as stated below:

Purpose	Please refer to the Agenda of the meeting
Date & Time	8 Aug2023 & 4:30 pm
Venue	Digital Class Room-1

### AGENDA

- 1 To Introduce and welcome the new committee members to the Committee.
- 2 To brief the Committee-Composition, Objectives, Functions & Facilities of the cell to every-one present.
- 3 To review the achievements of the last academic year with all the committee members.
- 4 To opt for the new Professional Societies (at least one) for all the Departments and one/two for the institutional level apart from the existing professional bodies like ISTE and others.
- 5 To finalize on some of the areas for training programmes related to the mentioned areas that are to be offered in the AY 2023-24 from each and every Student-Chapter as well as from the Institution-Chapter.

Putting together student symposiums and seminars (03 per student chapter),

Putting on weekly/monthly quizzes for members(Bi-Monthly from the Institutional Chapter),

Organizing lectures by specialists from business, R&D organizations, defense services, government departments, and other entities (02nos per month per department)

Coaching for writing competitive exams and attending job interviews.(01 per month per department)

Report writing and project management training.(02nos per month per department)

Cultural activities(01 nos per month per department)

Moral principles and ethics lectures(Bi-weekly 01 per department)

Discussions, brainstorming sessions, and group activities on the latest professional societal problems and their solutions.(Bi-weekly 01 per department)

Public speaking and presentation skills training (Bi-Monthly 02 per department)

Visits to factories and workplaces.(Bi-Monthly 04 per department)

Leadership and personality development training.(02nos per month per department)

Gandhian Ideas and Principles (01 nos per week per department)

Activities related to the National Educational Policy-2020.(01per department per week)

- 6 To discuss on the targets and the goals for conducting the activities/ programmes for the AY: 2023-24 with the new committee.

- 7 Any other with the permission of the Chair

Coordinator-PSCC

Copy to : PSCCMembers / Department-HoD's / Student Notice Boards / Principal-Office



# SANKETIKA VIDYA PARISHAD ENGINEERING COLLEGE

(Approved by AICTE, New Delhi & Affiliated to Andhra University, Visakhapatnam)

**P M Palem, VISAKHAPATNAM – 530 041**

svpec.principal@svpec.edu.in

w:www.svpec.edu.in

P: (0891) 2781375, Ex -106

## PROFESSIONAL SOCIETIES COORDINATION CELL

**MINUTES OF THE MEETING** Date : 10 Aug 2023

From  
The Coordinator -PSCC  
PROFESSIONAL; SOCIETIES COORDINATION CELL

Sub: Minutes of Meeting -New Members - Staff & Students ----Reg.,  
Ref: PSCC/SVPEC – CIRCULAR: 1/2023-24

The minutes of the meeting of the EDC/I & I committee held in the presence of the coordinator are hereby enclosed:

Purpose	Plese refer to the Agenda of the meeting
Date & Time	10 Aug2023 & 4:30 pm
Venue	Digital Class Room-1
Mode	Physical Participation

The list of the particulars of the participants is at Annexure-I.  
The decisions thereon were taken by committee are as follows:

AGENDA-1	To Introduce and welcome the new committee members to the Committee..
Decision /Resolution	At the outset, the coordinator extended a warm welcome to all the participants and requested the student-member to take up the agenda before the Committee.
AGENDA-2	To brief the Committee-Composition, Objectives, Functions & Facilities of the cell to every-one present.
Decision /Resolution	The extended facilities were informed to the committee.
AGENDA-3	To review the achievements of the last academic year with all the committee members.
Decision /Resolution	The summary consisting of the events/activities organized in the previous AY were read by the COORDINATOR to the committee.
AGENDA-4	To opt for the new Professional Societies (at least one) for all the Departments and one/two for the institutional level apart from the existing professional bodies like ISTE and others.
Decision /Resolution	It was decided that Mechanical Engineering would opt for the IE(INDIA), Electronics & Communication Engineering would opt for IETE, CSE would opt for CSI, EEE would opt for the IE(I) or IEEE and Civil would finalize a decision upon the same in the next meeting.
AGENDA-5	To discuss on the targets and the goals for the AY: 2023-24 with the new committee for the areas as mentioned and put up in the agenda. Annexure -II for reference  Putting together student symposiums and seminars (03 per student chapter), Putting on weekly/monthly quizzes for members(Bi-Monthly from the Institutional Chapter), Organizing lectures by specialists from business, R&D organizations, defense services, government departments, and other entities (02nos per month per department) Coaching for writing competitive exams and attending job interviews.(01 per month per department) Report writing and project management training.(02nos per month per department) Cultural activities(01 nos per month per department) Moral principles and ethics lectures(Bi-weekly 01 per department) Discussions, brainstorming sessions, and group activities on the latest professional societal problems and their solutions.(Bi-weekly 01 per department)

	Public speaking and presentation skills training (Bi-Monthly 02 per department) Visits to factories and workplaces.(Bi-Monthly 04 per department) Leadership and personality development training.(02nos per month per department) Gandhian Ideas and Principles (01 nos per week per department) Activities related to the National Educational Policy-2020.(01per department per week)
Decision /Resolution	The dates/weeks would be finalized for each of the Department's-Student Chapter activities in the next meeting.
AGENDA-6	Any other with the permission of the Chair
Decision /Resolution	As no comments/suggestions are received from the members, therefore the members is retreated as confirmed.

R S KIRAN  
Coordinator



# SANKETIKA VIDYA PARISHAD ENGINEERING COLLEGE

(Approved by AICTE, New Delhi & Affiliated to Andhra University, Visakhapatnam)

**P M Palem, VISAKHAPATNAM – 530 041**

svpec.principal@svpec.edu.in

w:www.svpec.edu.in

P: (0891) 2781375, Ex -106

## PROFESSIONAL SOCIETIES COORDINATION CELL

### ANNEXURE-I

Sl No	Name of the Faculty	Department	Position	SIGNATURE	Remarks if Absent
1	R S KIRAN	Mech	Coordinator		
2	B Raghu Ram	Civil	Faculty-Member		
3	Ch V Chakravarthy	EEE	Faculty-Member		
4	K V Lavanya	Mech	Faculty-Member		
5	S Jyoshna	ECE	Faculty-Member		
6	Dr P Vamsi Sagar	BSH	Faculty-Member		
7	M Renuka	CSE	Faculty-Member		
8	M Vinay Teja	ECE-IV Yr	Student-Member		
9	Y Renuka Reddy	ECE-IV Yr	Student-Member		
10	A Raghavi	ECE-III Yr	Student-Member		
11	P M Ajay	Mech-IV Yr	Student-Member		
12	K Koteswar Rao	EEE-IV Yr	Student-Member		
13	K Harsha Ram	EEE-III Yr	Student-Member		
14	K Tharani	CSE-IV Yr	Student-Member		
15	B Jyothi	CSE-III Yr	Student-Member		
16	R Hari	CIV-IV Yr	Student-Member		
17	M Siva Prasad	CIV-III Yr	Student-Member		
18	S V Srujana	MBA –II Yr	Student-Member		



# SANKETIKA VIDYA PARISHAD ENGINEERING COLLEGE

(Approved by AICTE, New Delhi & Affiliated to Andhra University, Visakhapatnam)

**P M Palem, VISAKHAPATNAM – 530 041**

svpec.principal@svpec.edu.in

w:www.svpec.edu.in

P: (0891) 2781375, Ex -106

## PROFESSIONAL SOCIETIES COORDINATION CELL

### ANNEXURE –II

#### Yearly Planner 2023-2024

Yearly Planner 2023-2024			
Department	Seminars –Chapter Specific-3 / annum	Quizzes-1 in 2-months	Specialist’s –Lectures -2 in 2 months
EEE			
CSE			
ECE			
BSH			
MECH			
CIVIL			
MBA			
MCA			
	Competitive Exams Preparation- 1/month	ProjectManagement Training 2/month	Cultural Activities-1 / month
EEE			
CSE			
ECE			
BSH			
MECH			
CIVIL			
MBA			
MCA			
	Moral Principal & Ethics-1 in 2months	Discussions on Societal Problems -1 in 2months	Public Speaking & Presentation skills -2 in 2months
EEE			
CSE			

ECE			
BSH			
MECH			
CIVIL			
MBA			
MCA			
	Visit to Factories & Workplaces -4 in 2 months	Leadership & Personality Development -02/month	Gandhian Ideas & principles 1 / week
EEE			
CSE			
ECE			
BSH			
MECH			
CIVIL			
MBA			
MCA			



# SANKETIKA VIDYA PARISHAD ENGINEERING COLLEGE

(Approved by AICTE, New Delhi & Affiliated to Andhra University, Visakhapatnam)

**P M Palem, VISAKHAPATNAM – 530 041**

svpec.principal@svpec.edu.in

w:www.svpec.edu.in

P: (0891) 2781375, Ex -106

## PROFESSIONAL SOCIETIES CO-ORDINATION CELL

### Photo-Gallery of the Participants

