



# SANKETIKA

VIDYA PARISHAD ENGINEERING COLLEGE

(Approved by AICTE, Ministry of HRD, New Delhi & Affiliated to Andhra University, Visakhapatnam.)

Ref: SVPEC/IQAC/2026-27/03

Date: 10.03.2026

## GRIEVANCE REDRESSAL COMMITTEE

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A Grievance Redressal Committee has been constituted with the following members, under the coordinator ship of Mrs. P.T.S. Priya to look after the activity in the institution.

**Composition of Grievance Redressal Committee**  
The Grievance Redressal Committee shall consist of:  
**Faculty Members**

S No	Name	Designation	Department
1	Dr. K S Rama Krishna	Chairperson	ECE, Principal
2	<b>Mrs.P.T.S. Priya</b>	<b>Coordinator</b>	<b>MCA -Asst Professor</b>
3	Dr. K. Sai Lakshmi	Member	BS&H -Professor
4	Mrs. P.Rajeswari	Member	ME- Asst Professor
5	Mrs. A. Bhanu Priya	Member	ECE-Asst Professor
6	Mrs.U Lakshmi	Member	EEE-Asst Professor
7	Ms. K Sai Lakshmi Revathi	Member	MBA -Asst Professor
8	Mr. R Bhanu Shankar	Member	CSE- Asst Professor
9	Mrs. B.Prudvi Rani	Member	CE—Asst Professor
10	Mrs.M. Sudha	Member	BS&H-Asst Professor

### **Student Members**

Si. No	Name of the Student	Branch	Position	Registration No
1	Midithana Shyam Sundar	CIVIL	Member	325132910067
2	Cheekati Himabindu	CSE	Member	324132908040
3	Chigati Syamsundar	CIVIL	Member	324132908050
4	Adduri Durgaprasad	CIVIL	Member	325132910071
5	Gadu Giri	CSE	Member	325132910092
6	Nakka Harish	ECE	Member	324132908044
7	Neelam Ramesh	EEE	Member	324132908039
8	Akkaraboyina Akhil Sai	EEE	Member	325132910096
9	Pothina Jayanthi	CSE	Member	324132908038
10	B.Lakshmanth Kumar	CIVIL	Member	324132908054
11	Gorle.Hemanth	MECH	Member	325132910197
12	Ommi Chaitanya	MECH	Member	324132912134
13	Peethala Dilleshwar Rao	ECE	Member	324132912151

Grievance Redressal Committee

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PRINCIPAL  
Sanketika Vidya Parishad  
Engineering College  
PM Palem, Visakhapatnam-41

## **Objectives**

The objectives of Students Counselling, Mentoring & Grievance Redressal Committee are:

- To provide an opportunity for the students to freely express their grievance, with utmost anonymity.
- To set up a mechanism for speedy and expeditious resolution of the grievance.
- To provide an appropriate counselling to the students in the process of resolving the grievance.
- To promote cordial relationship amongst the students, inter se.

## **Functions of the Committee**

1. To conduct student counseling at regular intervals for healthy progress in Professional guidance, career advancement and all-round development.
2. To conduct student counseling at regular intervals for healthy progress in course work specific, laboratory specific and all-round development.
3. To make suggestions to the principal in matters related to problems faced by students like ragging, examinations, transportation, and canteen facilities etc, and report the principal on a regular basis and support smooth running of the college.
4. To oversee that the suggestion boxes are set at the right places and complaints are filed and noted in a proper way.

## **Mode of submitting the Grievance**

An aggrieved student can submit the application seeking redressal of grievance to the Committee

- the online portal provided on the website of the college or;
- by email at svpec.principal@gmail.com or
- by dropping the compliant at the grievance box.

## **Grievance Mechanism**

(1) On receipt of a complaint, the college shall refer the complaint to the Students Counselling, Mentoring & Grievance Redressal Committee, along with its comments within 15 days of receipt of complaint.

(2) The Committee shall fix a date for hearing the complaint which shall be communicated to the aggrieved student.

(3) An aggrieved student may appear either in person or authorize a representative to present the case before the Committee.

(4) The Committee shall report with recommendations, if any, to the principal within a period of 15 days from the date of receipt of the complaint.

(5) Any grievances unresolved by the committee or the grievances arising from colleges can be considered by the Counselling, Mentoring & Grievance Redressal Committee. In such cases, Counselling, Mentoring & Grievance Redressal Committee shall send its report and recommendations, if any, to the principal with a copy thereof to the aggrieved student, within 15 days of the receipt of the grievance.

## **Internal Assessment related grievances**

Three tier mechanism is set up to resolve the internal assessment related grievance:

Firstly, the grievance will be brought to the notice of the concerned course teacher.

Secondly, in case if the grievance is not resolved/ unaddressed, same can be escalated to the Class Teacher/Mentor.

Finally, if the grievance still persists, the same shall be referred to the Student Grievance Redressal Committee. In the process of redressal of the grievance, the interest of the aggrieved student shall be considered and as much as possible efforts shall made to resolve the grievance within 7 days by the Students Counselling, Mentoring & Grievance Redressal Committee.

**Consequences of non-compliance**

Any contravention of the regulations by the college would invoke the actions as per Regulation 10 of the UGC Regulations, 2019.

RW  
PRINCIPAL  
Sri Ketika Vidya Parishad  
Engineering College  
P. Palam, Visakhapatnam-41